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| 13 | REGULAR MEETING |  |
| 14 | NOVEMBER 20, 2017 |  |
| 15 | BEGINNING AT 9:30 A.M. |  |
| 16 |  |  |
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| 18 |  |  |
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| 20 | 3132 VALLEY CREEK |  |
| 21 | BATON ROUGE, LOUISIANA |  |
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| 24 | REPORTED BY: |  |
| 25 | BETTY D. GLISSMAN, CCR |  |

Betty D. Glissman, CCR

APPEARANCES:

CHAIRMAN:
MR. JOHN POTEET
COMMISSIONERS PRESENT:

MR. RICKY DONNELL
MR. RON DUPLESSIS
MR. STEPHEN OLAVE
MR. MATTHEW PEDERSON
MR. HENRY "DARTY" SMITH
MR. DINO TAYLOR
MR. RICHARD WATTS

REPRESENTING THE LOUISIANA USED MOTOR
VEHICLE COMMISSION:

ROBERT W. HALLACK, ESQUIRE
HALLACK LAW OFFICE
13007 JUSTICE AVENUE
BATON ROUGE, LOUISIANA 70816
SHERI MORRIS, ESQUIRE
ROEDEL, PARSONS, KOCH, BLACHE,
BALHOFF \& MCCOLLISTER
8440 JEFFERSON HIGHWAY, SUITE 301
BATON ROUGE, LOUISIANA 70809

ALSO PRESENT:
MS. KIM BARON
MR. DEREK PARNELL
MS. MONA ANDERSON
MS. TONYA BURKS
(Pledge of Allegiance)
MR. POTEET:
Kim, roll call, please.
MS. BARON:
John Poteet?
MR. POTEET:
Here.
MS. BARON:
Dino Taylor?
MR. TAYLOR:
Here.
MS. BARON:
Tony Cormier?
MR. CORMIER:
(No response.)
MS. BARON:
Ron Duplessis?
MR. DUPLESSIS:
Here.
MS. BARON:
George Floyd?
MR. FLOYD:
(No response.)
MS. BARON:
Darty Smith?

MR. SMITH:
Here.
MS. BARON:
Steve Olave?
MR. OLAVE:
Here.
MS. BARON :
Ricky Donnell?
MR. DONNELL:
Here.
MS. BARON:
Richard Watts?
MR. WATTS:
Here.
MS. BARON:
And Matthew Pederson?
MR. PEDERSON:
Here.
MS . BARON:
Mr. Chairman, we have a quorum.
MR. POTEET:
Excellent. Okay. Anyone here for public comments today? MS. BARON:

There is not.

MR. POTEET:
Okay. Everyone had a chance to read the minutes of the October meeting. And any comments or questions about any of that?
(No response.)
MR. POTEET:
Okay.
MR. SMITH:
I'll make a motion to approve.
MR. POTEET:
Okay. I've got a motion.
MR. OLAVE:
Second.
MR. POTEET:
Second over here, Mr. Olave.
All in favor, say, "Aye."
(All "Aye" responses.)
MR. POTEET:
Any opposed?
(No response.)
MR. POTEET:
The motion carries.
All right. The next thing is
financial matters.

MS. ANDERSON:
If you'll turn in your binders to the financial statement for the month of October 2017. Under the statement of net position -- these financials include the audit adjusting journal entries after the audit was completed last month. And so we adjusted the statement of net position to reflect the audit. The balance in the operating account decreased $\$ 25,700$ to a balance of $\$ 2,033,365$ and that was due to lower -- the lower revenues before we started the renewal period. The fines accounts receivable were $\$ 39,588$. Again, some of the fines that were sent to the Attorney General were -- for collection were written off during the audit. That doesn't mean that we can't collect them and put them back on the books, but we're required to not keep our receivables on there indefinitely.

The noncurrent assets increased.
We purchased some equipment to allow our new IT company to consistently monitor and maintain our severs and our computers remotely. The -- we purchased new licensing
computers to replace those that were six years old. They only have a life expectancy of about five years or less. We also purchased a new vehicle, so that we could retire the oldest of our fleet -- the oldest vehicle in our fleet. The current liabilities all had -- on the bottom of the page all had normal balances for employee benefits at the end of the month.

On page 2, the long-term
liabilities included -- they now include the '18-'19 deferred inflows totaling $\$ 365,900$. Again, as every year in January, we will move the '18 deferred money into the regular revenues. And as we discussed last month, the net pension liability decreased approximately $\$ 948,000$ after we entered the prior period audit adjustment to correct the figures that we got -- we received to calculate that.

On page 3 is your statement of revenues, expenses, and changes in net position. The year-to-date revenues were $\$ 297,787$ compared to $\$ 357,000$ last year. And the main part of that was a decrease in
fine -- in hearing fines of 43,000. On the following page are your expenses. The salaries and related benefits were higher this year. Year to date, we added additional staff members and the benefits had a rate increase in January.

So moving on, the ending -- the end of the month was $\$ 23,386$ and the year to date was a negative $\$ 78,789$. And, again, that's because we are just now moving into our renewal period. The following page 6 has the four-year revenue. So you can more accurately compare the '17-'18 period to the same renewals for '15-'16 as our fees renew every -- our licenses renew every other year. The following page is a graph of that four-year revenue. And page 8 gives you a four-year picture of the expenditures, both salaries and related benefits, and operating expenditures.

Page 9 is the certificate of deposit summary and there were no changes from last month on this report. The accounts receivable on page 10 show the October -- the fines that were approved in

October and most of which were collected in October. And, again, the balance there at the bottom is $\$ 39,588$ and that went down significantly because of those write offs that we did on the audit.

And so unless there are any questions, Mr. Chairman, that concludes my report of the financial statements for October.

MR. POTEET:
Thank you, Mona.
Does anybody have any questions?
(No response.)
MR. POTEET:
All right. No questions. Then, I -- -

MR. DONNELL:
I make a motion to accept.
MR. SMITH:
I second the motion, Mr.
Chairman.
MR. POTEET:
Second Mr. Smith.
All in favor, say, "Aye."
(All "Aye" responses.)

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MR. POTEET:
Any opposed?
(No response.)
MR. POTEET:
All right. Now, we'll move on to the budget.

MS. ANDERSON:
Okay. Also, in your binder is
the proposed budget for the 2018-'19 fiscal year. The budgeted revenues are $\$ 1,585,935$, which is approximately a 3 percent increase over the estimated actual for '17-'18. The estimated license fees for the budget are \$1,423,937. Enforcement is approximately 138,000 and the remaining miscellaneous revenues are 23,950.

Now, if you'll turn on -- in the budget on page BC6, we're going to kind of flip back and forth in these pages to show you how the budget operates. This page, 6A, shows you the individual -- the detail of the salaries. This year, the Civil Service -- Civil Service came up with a compensation redesign plan and it's a two phase plan. They're going to have part of the plan go

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into effect January 1, 2018. So that will affect this year's budget. And then the remaining increases will be effective July 1st. So that's what you see reflected there.

The figures in the '17-'18 have not happened yet, because it won't come into effect until 2018. The budget anticipates about a 10 percent increase in health insurance and a small increase in the retirement funds. What you see there are the -- is the agency contribution to the retirement fund. And, of course, you know, because we have a defined benefit plan, that's not what employees actually receive. They receive a benefit based on their salary when they retire and -- but this part of the funds that the agency pays to LASERS is to take care of the unfunded liability that LASERS has. And so on page -- on the following page, you can see your compensation.

On page 7 is the travel expense for both Commissioners and employees. The following page is -- on page 8 are -- is a

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recap of the operating expenses. The budget includes about a 15 percent increase over the '17-'18 estimated actual expenses. The line item for maintenance/other includes regular operating expenses like the alarm, the janitorial service, lawn and landscape, that type of expense. Other miscellaneous expenses is sort of a catchall in the budget for all the other expenses, which includes primarily the bank fees and merchant account fees that we pay for our online payment operation.

On page 9 is a recap of our professional services contracts, which are pretty much the same as they were last year. We may incur some increase for the auditor. As you know, he let us know this year that the legislative auditor is putting additional requirements on him. So he may have to go up on that fee a little bit. We have -- are phasing out the contract with Keith Horton in favor of a contract with Transformyx. Transformyx does a lot of our computer maintenance remotely and they have a more -- a larger staff to more proactively
manage our servers and computers.
And turning on to page 10, the -what's other charges, those are basically IT related charges and we included in here -we're investigating using CAVU on an ongoing basis instead of changing to another program. We're working with them right now to see what their proposal on that is. But included in the budget is a maintenance fee for that company, MicroPac, and also we included a $\$ 10,000$ amount for if we need to have any special modifications to the program. So we're hoping that we'll get a better price and a better reaction time out of this company than we have from the companies that previously owned CAVU.

Turning on to page 11 are our acquisitions, major purchases. We included the acquisition of an additional vehicle, which we do every year to retire aging vehicles and put a new vehicle in place. Our servers -- Transformyx has brought to our attention that our servers are past their prime. They've exceeded their estimated useful life of five years and new
servers will need to be purchased. So that will allow us to save our fees -- save on our fees for Transformyx and it will allow a better performance of our servers, less risk of losing data and that type of thing. Okay.

So, now, moving back to page BC2, you can see a recap of all those things that we just discussed, all of the salaries, benefits, operating expenses, contracts, acquisitions, so and so forth. And our estimated expenses for the year are $\$ 1,607,272$. On BC3, you can see that we've -- there are three years of our -- both our net position -- our total net position, formerly called fund balance, and the net position -- the annual net position down at the bottom. It is a negative annual position, but we feel like that we rarely use all of our contracts. Even though we budget to use the entire contract, we rarely do. And so we feel like we can endeavor to increase our revenues and minimize our costs in order to end the year on a positive note. Additional staff and technology is going to
allow us to be a more efficient operation.
And, of course, you know, the bottom figure, the net position for the year, does not include the total net position on your -- on your statement of net position. That is a positive amount. So that's an amount that we carry forward from previous years. So unless anyone has any questions, that concludes my report on the proposed 2018-'19 budget.

Mr. Chairman, we need a resolution to adopt the budget.

MR. POTEET:
All right.
MR. TAYLOR:
Let me ask you, on CAVU, I
noticed it went up 7,000 year before last and the fees went up 8,000. When does that cap out?

MR. PARNELL:

> It does plateau in regard to
that. So I think it does continually go up. With CPI, it goes up. Every year, they do increase it. That was one of the reasons why we wanted to get away from it, because

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what we were paying for, we weren't getting any products back that we felt really comfortable with. But, now, with the new program -- the new company that owns them, we feel a little bit better about the situation. We don't feel great about it, but we feel like we can at least try to see what they can do for us as it relates to getting the upgrade taken care of and trying to move us in a different direction. They did make some changes to it. We're just kind of far behind on the upgrade, but, yes, that cost, it keeps moving.

MS. ANDERSON:
And that is just an estimate.
They have not given us that figure that's in there. I just built that in there based on their past years' records. So they could hold firm with what they're -- what we're paying now, which is 35 , l believe.

MR. PARNELL:
35, 000 .
MS. ANDERSON:
It could stay at that, but if
not, we have --

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MR. TAYLOR:
I'm sure they -- I'm sure they will.

MS. ANDERSON:
We found with other companies, the cost to convert our data, CAVU is more than what you see here, so, you know.

MR. TAYLOR:
Okay.
MR. POTEET:
I think we already determined it was kind of the devil you know is the better than the devil you don't know.

MS . ANDERSON:
Correct.
MR. POTEET:
That's our official Commission position. So, you know, the problem with software -- of course, we had the same thing in our business. I'm actually on the board of directors of the software company that we use and these are the things that are occurring in software development these days is that as things become more and more complicated, you need more and more
programmers and you need better programmers. And, you know, 12 or 15 years ago, we didn't spend a lot of time worrying about security. And, now, we spend an enormous amount of time and you have two or three software developers, that's all they're working on. So it does keep going up, because it becomes more and more complicated. I don't know where it ends, but, you know, it's something that we face in our industry and I'm sure most people that have sophisticated complicated systems have the same problem. MS. ANDERSON:

And if you don't update, then
later on, you pay the price for that -MR. POTEET: Right.

MS. ANDERSON:
-- is what we found out, you
know.
MR. POTEET:
Pay me now or pay me later.
MS. ANDERSON:

> You'll pay for it later.

MR. POTEET:

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Any other -- any other questions regarding the budget?
(No response.)
MR. POTEET:
Yes. I think that's a good conservative budget, which is what we need to work with. So I would entertain a motion to --

MR. SMITH:
I'll make a motion.
MR. DONNELL:
Second.
MR. POTEET:
Second from Mr. Donnell.
All in favor, say, "Aye."
(All "Aye" responses.)
MR. POTEET:
Any opposed?
(No response.)
MR. POTEET:
That passes. So here is the resolution. Thank you, Mona.

MS. ANDERSON:
Thank you.
MR. POTEET:

Good work.
All right. The next thing -- the next thing, we've got a couple of items that we wanted to -- that there were requests to add to the agenda for discussion. The first one is concerning the regulating of non-licensed dealers that act as dealers.

Is this the one, Dino, that you had brought up?

MR. TAYLOR:
I did. I brought it up in light of our ruling with Avery Goins last week -or last month. What was it, 32:784?

Robert, are you familiar with 32:784, it looks like, A. A-1.

MR. HALLACK:
Can I cite it verbatim?
MR. TAYLOR:
Yes. So, anyway, I was just curious about that hearing last week, how we came to that decision.

MR. HALLACK:
I wrote an opinion letter out on it. I don't -- you know, I don't think it's in your packet. I think some people were
given it. I don't know if all people were given it. But it kind of explains my position on regulating non-licensed dealers and non-licensed salespeople.

Do we have that?
MR. PARNELL:
I don't have it with me.
MR. HALLACK:
Okay.
MR. TAYLOR:
I think --
MR. HALLACK:
You got a copy, right? Okay.
MR. TAYLOR:
Yes. Can you just share with us your opinion?

MR. HALLACK:
Well, I mean, there are two or three parts in our statute that say that it is a violation for someone to act as a used motor vehicle dealer without a license. 784 -- let's see.

Do you have it, Kim?
MS. BARON:
I have 784.

MR. TAYLOR:
I think that you --
MR. HALLACK:
Well, 784 is -- 784, all it does is gives you an exclusive listing of what we are supposed to license. That's not the primary statute. The statute that you want to have, I think, is 791. So 784 gives you an exclusive listing of all the businesses this Commission licenses and regulates, okay. 791, if you'll scroll to the top of it, it's a criminal violation for any person to act as a used motor vehicle dealer or as a salesperson without a license. That's 791-A. And then if you look at, I believe, 788, that's -- scroll down just a little bit, so $I$ can read the top of it. It's civil penalties for someone who is operating without a license. If you go to, I think, 787, that's criminal penalties.

But, anyway, there is a case on point where the First Circuit looked at -we had a used motor vehicle dealer, he had never had a license in his name. His name is Kimuel Lee. Kimuel Lee used to run a

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business called Foreign Cars. Kimuel Lee never had a license in his name. He always had it in his father's name. He always had it in his wife's name. Well, Kimuel Lee tried to go to Copart to bid on a car back in the old days when we used to have the buyer's ID card, and Copart said, no, you don't have a license. You cannot -- you don't have a buyer's ID card. You cannot bid on parts here. So he got upset. He went home. He took his wife's buyer's ID card, scratched out her photo and put his photo on it, went back up there, and then Copart called us and said, I think we've got a problem. We've got a guy that has forged his by buyer's ID card. So we looked into it and, sure enough, he had. So we violated him. We violated also the dealership for allowing him to do this. There were some other violations that the dealership had committed, too. But we violated Kimuel Lee. Kimuel Lee, his argument at district court on appeal and his argument at the First Circuit Court of Appeal was, hey, I'm not a dealer. They have no jurisdiction
and authority over me. And the First Circuit said, that's absurd. Of course, they have jurisdiction and authority over you. So I cited that in that opinion letter that I wrote. I don't know who's all had a chance to look at it or not. But, basically, yes, we do have jurisdiction and authority over anybody that's not licensed. We even have what is called the black market sales, somebody pretending to be a dealer for the purpose of trying to get around sales tax or to get around our provisions. We can add extra fines on that person. So, there again, that's somebody who's pretending to be a dealer and he's pretending to be a dealer for the purpose of getting around sales tax or getting around the provisions of our law and that's extra fines. We call that the black sales --

MS. MORRIS:
Black market.
MR. HALLACK:
-- black market. It's a fancy word for curbstoning. So we've always had jurisdiction and authority over curbstoners.

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We've always had jurisdiction and authority over people who were acting as salespeople without a license.

MR. POTEET:
Well, I guess -- as I remember what went on in the meeting was that we -you know, we had everything, but when it got down to the fines, there was a conflict between two attorneys in here. I still don't know -- I need the two attorneys to tell me what we should do.

MR. HALLACK:
I think I just told you, that -MR. POTEET:

Do you agree with what he just said?

MS. MORRIS:
I agree with what he said as to the jurisdiction. I don't think the notice of hearing cited the appropriate statutes in that case. So that is based upon the facts that we had at that point. I mean, after all of -- you know, looking at all of this, I think that it is something that needs to be clarified in our legislative packet, so
it's much clearer. And then that will help the staff to be able to pick up the clarified statute rather than going through all these different statutes. He doesn't cite it as a curbstoner. It wasn't a black market sale. It was -- and then the criminal penalties, we can't impose the criminal penalties, because we don't have criminal jurisdiction. So I think it's abundantly clear that we need jurisdiction and have jurisdiction over parts of it, but as to the criminal portion, that fine has to be levied by the district attorney.

MR. HALLACK:
And I disagree, because the Court of Appeal has addressed the very issue. I don't -- I don't have the hearing notice in front of me. I don't know what he was cited for. I don't remember there being any problem with the hearing notice, you know. He did not complain that he could not understand what he was being charged with. MR. POTEET:

I see what you're saying and I don't disagree with you, but $I$ also have --

I mean, again, we have -- we have two -- we need to make a decision on how to go forward with these kinds of things in the future. I need to have my attorneys come up with something that they both agree on or fire one of you. I mean, we could always do that. Then, I'll only have one attorney. MS. MORRIS:

Then, you'll have to determine what it is.

MR. POTEET:
Exactly.
MS. MORRIS:
It's complicated because of the black market sales, the criminal statute. It's complicated. It's not -- you need to pick up a statute, but $I$ think we can fix that in our legislative package, and then it will be abundantly clear, and then that is the statute that needs to be in the notice if it's an unlicensed person.

MR. POTEET:
I mean, that's my position on it. So I feel like if you two could get together and just give me a more definitive answer
that you two can agree on.
MR. HALLACK:
Well, we've got to come to some kind of agreement now, because we have other cases that are coming before this Commission on the same issue. We have people who operate without licenses and we cite them all the time.

MR. DUPLESSIS:
It's not something that's going to be in our legislation.

MS. MORRIS:
You have to get the notice correct. It's got to be in the notice. MR. HALLACK:

Show us in the notice where it's incorrect.

MS. MORRIS:
I don't have the file, but I'll go through that with the staff. MR. DUPLESSIS:

I take it that the criminal statute is still open to pursue. MS. MORRIS:

We cannot enforce a criminal
statute.
MR. DUPLESSIS:

> I didn't say that.

MS. MORRIS:
We would have to turn it over to the DA and the DA has to do that.

MR. DUPLESSIS:
That's not what I said. I said, we can still pursue it. That's an option. MS. MORRIS:

Pursue, what do you mean?
MR. DUPLESSIS:
But we're not criminal. The correct criminal agency has to pursue it. We agree on that. So we can turn the evidence and the findings of this Commission to the proper authority, which should be the DA in Monroe and he can pursue it as to the actions that we cited in our decision.

MR. HALLACK:
And we used to do this a lot. We used to do this. We would tell our investigators, you need to go down, find a sheriff's deputy or find a police officer and tell them that you have a violation of
this law and they need to swear out an affidavit and that begins the process. Whether or not the sheriff or the police officer at that point, whether or not they pursue it, that's their problem. But we have done it in the past. We've had Ronnie Wisenor find a sheriff's deputy and tell the sheriff's deputy, I've got this violation. And they go out there and they write a ticket for it. It's happened many times. We used to do it a lot more 10 , 12 years ago than we do now.

MS. MORRIS:
Some of the boards in their statutes says that if the board staff is aware of a violation under the criminal statute, they have to report it to law enforcement. Yours doesn't say that. But some of the licensing boards say that the staff has a duty to report it to law enforcement. Now, whether or not law enforcement does something about it is a whole other question, but your statute is not worded that way and some of them are. So then the person can't say, well, you
picked on me by reporting it to law enforcement, because the law says that they have to. And it's not that they're picking or choosing, but they have knowledge of possible unlicensed action that falls within that scope of all those that get reported. MR. POTEET:

You just make it a matter of course. That's what we do.

MS. MORRIS:
So whether or not you want that in your statute is another -- you know, that's a policy consideration, but some -you know, to avoid that we were picking on somebody by reporting them to the law enforcement or we're only reporting certain areas or whatever, everybody -- all the inspectors have to do it.

MR. HALLACK:
See, there's a notice of hearing for Avery Goins on the screen right now. It says, it shall be unlawful and shall constitute a misdemeanor. So it says, unlawful, which is -- that -- that's what we were pursuing. It's unlawful for anybody to

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act as a used motor vehicle dealer without first obtaining a license.

MS. MORRIS:
It's 791. It's the criminal statute.

MR. HALLACK:
But it says, it shall be unlawful. That's it. And that's the -that's the provision that the First Circuit interpreted to say, you have jurisdiction and authority over unlicensed people.

MS. MORRIS:
But you have to notify them what the charge is and that's not the charge. That's just --

MR. HALLACK:
Okay. Well, I don't know. I wrote an opinion letter on that. I think you've seen it.

MR. POTEET:
I have seen it.
MR. DUPLESSIS:
Mr. Hallack, in the legislative session, we'll just add that to the list of clean up items.

MR. POTEET:
Yes. I think that's the best way. Nobody is going to object to that, to cleaning it up. And then we won't have the difference of opinion. I mean, I have to make a decision. I'm like a judge here. I have the two lawyers telling me two different things. And, I mean, you both make sense.

MS. MORRIS:
And it's not clear just by the fact that Mr. Hallack has gone through -- he had to go through three statutes and the case law is not clear cut, I think -MR. POTEET:

I agree with that.
MS. MORRIS:
-- that we have to look at so many different provisions in the case law and interpret.

MR. HALLACK:
Well, let me get this straight. Going forward, do we not -- do we dismiss the cases against people who do not have a license?

MR. POTEET:
Well, I don't think we dismiss the case.

MS. MORRIS:
You don't notice under statute 791.

MR. HALLACK:
Show me another provision that we should notice it for.

MR. POTEET:
Let's talk about this after. Okay.

Proposed changes to rules and regulations, $I$ think we have an exhibit in here of that. So let's flip over to that. I think it's got a little blue tab on it. Who wants to talk about all of this?

MR. DUPLESSIS:
Well, rules and regs don't belong in the legislation unless they're going to become law.

MR. HALLACK:
Rules and regs aren't law.
MR. DUPLESSIS:
Well, rules are, yes.

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MR. HALLACK:
I think we should defer this to the legislative meeting.

MR. DUPLESSIS:
This whole thing?
MR. HALLACK:
Yes. I mean, we talked about it last meeting.

MR. POTEET:
Ron?
MR. DUPLESSIS:
I have no objection.
MR. POTEET:
All right. We'll talk about that at the legislative meeting. Okay.

Mr. Parnell, we've got some ratification of imposed penalties.

MR. PARNELL:
Commissioners, you will find in your packet a chart that illustrates dealers that are in violation of violating the state of Louisiana statutes. I have determined that the public interest can be served without further administrative proceeding. Civil penalties were imposed. I will
announce the names, as usual, of the dealers. And if we have someone present, we will have them speak.

Do we have anyone present?
MS. BARON:
I can check. No, sir.
MR. PARNELL:
All right. I'll go through the list of imposed penalties. The first one on the list is Auto King of Baton Rouge, LLC. They're located in Hammond, Louisiana. The fine amount is $\$ 1,200$. The second one on the list is Scoop's Auto, LLC in Baton Rouge, Louisiana. The fine amount is \$1,850. The total amount of fines that were imposed on the dealers is $\$ 3,050$. Commissioners, I'd ask that you ratify the imposed civil penalties assessed.

MR. SMITH:
I make a motion.
MR. POTEET:
Mr. Smith.
Second?
MR. WATTS:
Second.

MR. POTEET:
All in favor, say, "Aye."
(All "Aye" responses.)
MR. POTEET:
Any opposed?
(No response.)
MR. POTEET:
Those are ratified.
All right. Mr. Parnell, continue with your Executive Director's report. MR. PARNELL:

Commissioners, you'll also find in your chart -- in your packet a chart that illustrates the amount of issues that are alleged in the investigative side of things. The first one you'll see is the alleged issue count, which is 52 alleged issues in the month of October 2017. So the next document you will see is the case report that illustrates the amount of cases that were assigned to the investigators during that month. 33 cases were assigned. 10 of those cases were completed in the month and we had remaining 23 cases left open. The total number of cases that were closed in

October were 51 total cases closed. Commissioners, there were -- the field staff, they did -- 10 five-day notices were issued. 47 physical inspections. 95 site visits. And assisted helping consumers getting monies returned back to them was $\$ 2,400$.

Commissioners, right now
currently, we did -- if you noticed in the budget, we did increase on staff. We increased our staff size. One thing I want to try to see us do is get more proactive on what we're doing. We're still a long ways off from doing that, but in order to really keep moving with the 14 -day turnaround that I've imposed on our licensing department and accounting apartment, $I$ have to make sure we up that staff size. So we're pretty much a full staff right now. I'm still one investigator short. I still want to include one additional investigator. Then, we'll have seven. With that said, this is probably the largest staff that we've had since I've been here. So, hopefully, we can get our turnaround a lot faster and we can
keep moving forward and progressing in the direction we're trying to go. So that's pretty much all I have as the Executive Director.

MR. POTEET:
Good. Does anyone have any questions for Derek?
(No response.)
MR. POTEET:
Thank you.
Well, the next thing is the regular legislative session and we're planning to have a meeting after this. So I don't think we need to discuss much here, unless somebody has something they want to bring up.
(No response.)
MR. POTEET:
Okay. Then, we'll do it in the legislative meeting.

Okay. Does anybody have any items for the next agenda? Which the next meeting will be December 18th.
(No response.)
MR. POTEET:

All right. The only thing left we have is, we have a hearing. So I guess we need to adjourn.

MR. SMITH:
I make a motion to adjourn. MR. DONNELL:

Second.
MR. POTEET:
Motion and second.
All in favor, say, "Aye."
(All "Aye" responses.)
MR. POTEET:
All right. We'll adjourn for 10 minutes.
(Meeting adjourned at 10:09 a.m.)

## REPORTER'S_CERTIFICATE

I, BETTY D. GLISSMAN, Certified Court Reporter, Certificate No. 86150, in and for the State of Louisiana, do hereby certify that the Louisiana Used Motor Vehicle Commission November 20, 2017, meeting was reported by me in the stenotype reporting method, was prepared and transcribed by me or under my personal direction and supervision, and is a true and correct transcript to the best of my ability and understanding.

This November 29, 2017, Baton Rouge, Louisiana.

BETTY D. GLISSMAN, CCR
CERTIFIED COURT REPORTER

Betty D. Glissman, CCR


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